



February 1, 2022

Dear Fellow Contractor,

Welcome to the **CLCA-SFBA Achievement Awards**, and thank you in advance for entering your landscape projects from the past year. Please take a moment to review this important information for the awards process.

- **Application Forms** are available at [www.clcasfba.org/landscape-awards](http://www.clcasfba.org/landscape-awards)
- Early Application Deadline (\$125 per entry): **Friday, April 29th, 5:00 p.m.**
- Late Application Deadline (\$150 per entry): **Friday, May 6th, 5:00 p.m.**
- **Incomplete applications, no photos, and/or no payment by the deadline will result in a disqualification. PLEASE USE HIGH RESOLUTION PHOTOS. THEY WILL BE ON THE BIG SCREEN AND WE DO NOT SORT THE BEST ONES.**
- Application packets must be RECEIVED by 5pm Friday, April 29<sup>th</sup> with the early entry fee or by 5pm Friday May 6<sup>th</sup> with the late entry fee.
- **Mailing address is a Postal Annex location. Hours of operation are 9am to 6pm, no door slot is available for after hours drop off.**  
**CLCA East Bay**  
**3130 Balfour Rd. Suite D #215**  
**Brentwood, CA 94513**
- Project Judging: **May 17, 18, and 19 (TUESDAY, WEDNESDAY, THURSDAY)**
- Awards Banquet  
**SATURDAY, JUNE 18<sup>th</sup> 6PM.**  
Michael's at Shoreline  
2960 N Shoreline Blvd, Mountain View, CA  
Phone: (650) 962-1014

This will be a fun and fantastic evening honoring the hard work and talent of this year's awards applicants.

On behalf of this year's awards committee, we look forward to seeing the exquisite work the San Francisco Bay Area Chapter has to offer!

Sincerely yours,  
The Awards Team.

# CLCA-SFBA Achievement Awards

The San Francisco Bay Area chapter of CLCA sponsors the Achievement Awards to encourage interest in landscaping, recognize craftsmen who produce outstanding landscapes, create pride in superior workmanship, and bestow recognition on companies, institutions, municipalities, and residents for their interest in a beautiful Bay Area.

## ***Awards Presentation***

The Awards Presentation Banquet will be held on Saturday, June 18th, 2022, at the Michael's at Shoreline in Mountain View. Registration details will be delivered to you via email.

## ***Entry Rules***

### **1. Participation**

All dues-paid Regular and Sustaining Members of the SFBA Chapter of CLCA are eligible.

### **2. Entry Packet**

Please submit a separate, complete entry packet for each project. The entry packet consists of:

1. Application and Checklist
2. Project Information form
3. A reduced copy of the plan (no larger than 11x17)
4. **AT LEAST** Six **HORIZONTAL** digital image files representing the project (JPEG format), USB flash drive or CD-ROM. NOTE: PLEASE submit all images for all entries on the same storage device **IN INDIVIDUAL FOLDERS**
5. **FOR RENOVATION ENTRIES ONLY:** Three (3) **DIGITAL BEFORE PHOTOS AND 3 COPIES PRINTED ON PHOTO PAPER, LABELED "BEFORE"**
6. **FOR DESIGN/BUILD ENTRIES ONLY:** include **three reduced hardcopies** of the project Plan and a Statement of Design Intent; **(11X17 MAX). DO NOT IDENTIFY YOUR COMPANY!**
7. Map with project location circled (Google map preferred)
8. Entry Fee (one check, totaling \$125 (EARLY DEADLINE) OR \$150 (LATE DEADLINE) times the number of entries for the company).

### **3. Scope**

A member's residence may not be entered. At least five of the items listed on the Project Information form must have been installed or maintained by you. Category cost limitations must be adhered to. Proof of contract may be requested. Projects may be entered in only one category, except in cases where both installation and maintenance are performed. **PLEASE NOTE: THE NUMBER OF ENTRIES IS LIMITED TO TWO PER CATEGORY PER CONTRACTOR, AND NO MORE THAN EIGHT PER CONTRACTOR IN TOTAL.**

### **4. Project Age**

Installation projects must have been completed after 05/01/2019. Maintenance projects must have been continuously maintained since 05/01/2021.



# Entry Categories

## CLCA-SFBA Platinum Anniversary Achievement Awards

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<b>Residential Installation</b>		
<i>category</i>		Single-family residence, with project total in this range...
01	Small	\$0 - 25,000
02	Small	\$25,001 - \$50,000
03	Medium	\$50,001 - \$100,000
04	Medium	\$100,001-\$150,000
05	Large	\$150,001 - \$250,000
06	Custom	\$250,001 - \$400,000
07	Estate	\$400,001 - \$600,000
08	Unlimited	greater than \$600,000

<b>Commercial Installation</b>		
<i>category</i>		A commercial property, excluding apartments or HOAs, with project total in this range...
09	Small	\$0 - \$200,000
10	Medium	\$200,001 - \$500,000
11	Large	greater than \$500,000

<b>Multi-Residential Installation</b>		
<i>category</i>		
12		Any apartment or HOA complex

<b>Design/Build</b>		
<i>category</i>		A project designed and installed by the contractor: either commercial or residential. A statement of design intent must accompany the entry, with project total in this range...
13	Small	\$0 - \$100,000
14	Large	greater than \$100,000

<b>Xeriscape Installation</b>		
<i>category</i>		
15		A project, either residential or commercial, which achieves water conservation through proven horticultural practices, and produces an attractive garden.

# Entry Categories

## CLCA-SFBA Platinum Anniversary Achievement Awards

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<b>Public Works</b>		
<i>category</i>		
16		<b>Any project financed with public funds</b> (parks, recreational areas, public buildings, highways, etc.)

<b>Renovation</b>		
<i>category</i>		
17	Small	\$0 - \$125,000
18	Large	greater than \$125,000

<b>Residential Maintenance</b>		
<i>category</i>		
19	Small	\$0-\$500
20	Medium	\$501-\$1000
21	Large	greater than \$1,000

<b>Multi-Residential Maintenance</b>		
<i>category</i>		
22	Small	\$0-\$3,500
23	Large	greater than \$3,500

<b>Commercial Maintenance</b>		
<i>category</i>		
24	Small	\$0 - \$1,500
25	Medium	\$1,501 - \$5,000
26	Large	greater than \$5,000



**B. MAINTENANCE Judging Criteria**

1. General Appearance: Overall neat appearance; attention to detail.
2. Weed control: Noxious weeds and volunteers in the garden.
3. Trees: Healthy appearance; structurally pruned and properly staked; no mower or other damage to trunks.
4. Shrubs: Proper pruning; pest free; healthy vigorous appearance.
5. Lawns: Green and lush appearance; weed-free; mowed and edged neatly; basins around trees and shrubs. Judging contingent on current or recent drought restrictions.
6. Ground cover: Full and mature; edged-off walks and away from buildings; trimmed around shrubs and trees
7. Annual color: Well-selected accent color that is neat and weed-free; good quality for the season.
8. Irrigation: Pertains to water management; plant health must indicate best use of irrigation design.
9. A Site Difficulty/Professional Skill Factor shall be applied to each project from 1.0 (average) to 1.2 (exceptionally difficult).

**C. DISQUALIFICATION and MARKDOWN Criteria**

1. Specific work to be judged is poorly defined on entry form. IT IS IN YOUR BEST INTEREST TO COMPLETE YOUR APPLICATIONS THOROUGHLY. OTHERWISE YOU WILL LOSE POINTS OR BE DISQUALIFIED
2. The map and directions are too vague to allow judges to find the site after a reasonable effort.
3. No access to the project on the scheduled day. Return visits cannot be made.
4. The entrant or an employee is present when the judges arrive or the company sign has not been removed
5. Company information is present on other material where it is not required such as maps and design copies.
6. The project is not appropriate for competition.
7. All areas marked "to be judged" must be 100% complete.
8. Obvious exclusions due to unsightly conditions. For example: including sod, but not including broken or cracked headerboards when they are present.

**A reason may be given for markdown and will be given disqualification.**

These awards are presented at the judges' discretion.

**SPECIAL AWARDS**

- HERBERT S. FRANK MEMORIAL AWARD: Awarded to a project where unique construction methods and materials are used for artistic effects.
- EXCELSIOR AWARD OF MERIT: Awarded to first-time entrant if project scores in top 10% of category.
- SUSTAINABLE LANDSCAPE: Awarded to a project where unique reusable materials are used in construction process.

**SWEEPSTAKES AWARDS**

- LANDSCAPE MANAGEMENT SWEEPSTAKES: Awarded to the best project in the maintenance categories.
- RESIDENTIAL SWEEPSTAKES Awarded to the best project in the residential installation categories.
- COMMERCIAL SWEEPSTAKES: Awarded to the best project in the commercial installation categories
- LANDSCAPE AWARDS SWEEPSTAKES: Awarded to the best overall project in all categories.





# Maintenance Project Information

Submit **one (1) copy** of this form with each project entry

Entry Number \_\_\_\_\_  
committee use only: M-2

Entry Category \_\_\_\_\_

Project Name \_\_\_\_\_

Monthly Contract Price \_\_\_\_\_

Maintenance Start Date: \_\_\_\_\_

Project Address \_\_\_\_\_  
\_\_\_\_\_

## ATTACH MAP PAGE WITH PROJECT LOCATION INDICATED

Please include any helpful comments, instructions for locating the project site:

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**PHONE NUMBER**, with area code, of contact person on day of judging: \_\_\_\_\_

**GATE ACCESS CODE**, if applicable: \_\_\_\_\_

Sketch project below, or attach reduced copy of plan (11x17 maximum). Shade the areas to be judged.

Contractor's Comments (your challenges on this project)

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Submit **one (1) copy** of this form with each project entry

# Maintenance Project Judging Criteria

Submit **one (1) copy** of this form with each project entry

Entry Number \_\_\_\_\_

committee use only: M-3

Project Name \_\_\_\_\_

YES	NO	On the list below, please mark the items to be judged by checking either "Yes" or "No" opposite each item (minimum of 5) Please include any item you are responsible for.		Judges Score (1-10)
		1.	General Appearance	
		2.	Trees, Staking, Pruning	
		3.	Shrubs	
		4.	Lawn	
		5.	Ground Cover	
		6.	Perennials & Grasses	
		7.	Annuals	
		8.	Irrigation	
		9.	Weed Control	
		10.	other	
<b>subtotal</b> , items above				
<b>1. Average Score</b> of items above				
<b>2. Difficulty Factor</b> (1.0--1.2)				
<b>3. Markdown Points</b> , if any (based on Judging Criteria)				
<b>4. Multiply 1. by 2., then subtract 3. for TOTAL</b>				

Judges Comments \_\_\_\_\_

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Submit **one (1) copy** of this form with each project entry